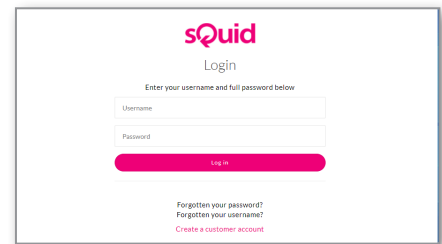


# How to add a user to your sQuad account

## Add an additional user to an existing account

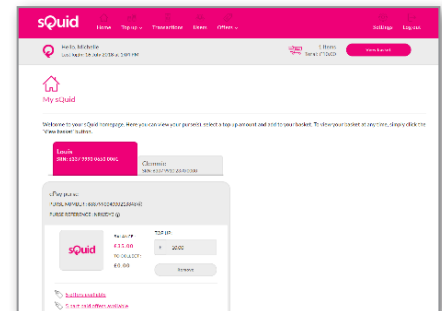
### 01 Getting started

Login to your **sQuad account** by entering your **username** and **password**.



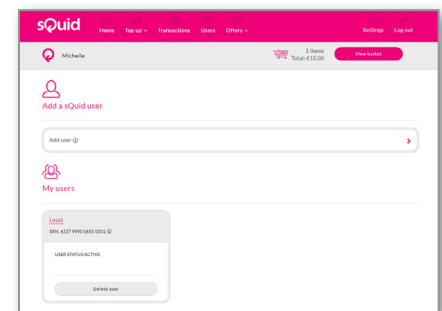
### 02 Navigate to the Users page

Click the **'Users'** option in the **main menu bar** at the top of the screen.



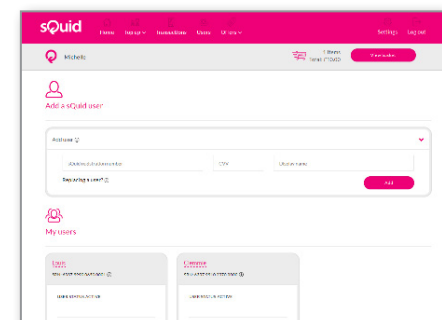
### 03 Add your additional user

Next, select **'Add user'**.



### 04 Add their sQuad registration details

You will be asked to enter the **16 digit sQuad Registration Number** and **3 digit CVV security code** for your **additional user**, which can be found on the front of their **sQuad registration letter**. You'll also be able to assign a **display name** to help you easily differentiate between users on your account. Once these details have been entered, click **'Add'**.



### 05 Add funds to your sQuad account

You can add funds to your account from a **bank transfer** or a **credit or debit card**. Select the user that you would like to add funds to, and then click on the **'Top up'** link at the top of the page, select your preferred payment method and follow the online instructions.

